

BHAVDIYA GROUP OF INSTITUTIONS

भवदीय ग्रुप ऑफ इंस्टीट्यूशन्स

Ref.No. 672/BGI/G.R.Committee/Reconstitution

Date:15/02/2020

Grievance Redressal Committee

With immediate effect the Grievance cum complaint Redressal Committee has been constituted and shall function with following officials as members.

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|---|----------------|
| 1. Dr. Sanjay Kushwaha (Director BIPSR) | - Chair Person |
| 3. Dr. Rajneesh Shrivastava (Principal BEI) | - Member |
| 4. Dr. Shishir Pandey (A.D. BIBM) | - Member |
| 5. Mrs. Anshika Kashyap (Warden Girls Hostel) | - Member |

The procedure and scope of grievance cum complaint redressal committee shall be as under:

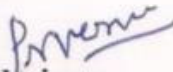
- The Committee shall receive the application/complaint from employees as well as student/parents and acknowledge the receipt within 3 days.
- The Committee shall study, analysis and submit its recommendations to the Director within 15 days from the date of receipt of application/complaint.
- The recommendation submitted by the Grievance Redressal Committee shall be viewed and considered by Director. Director may consult Secretary if required before taking a decision and disposing of the Grievance/Petition.
- The grievance needs to be redressed and disposed off as soon as possible however not exceeding 30 days from the date of receipt, in the case of employee and 69 days in the case of students/guardians.
- However under circumstance a policy decision in warranted, the subject matter may be referred by Director to Chairman Governing body with request for direction and guidance.

All the students, their parents and employees may henceforth approach the Grievance Redressal Committee for their any grievances.



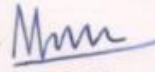
Secretary

Secretary
Ramau Devi Hemraj Verma
Charitable Trust - Ayodhya



Chairman

Chairman
Ramau Devi Hemraj Verma
Charitable Trust - Ayodhya



C.M.D.

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Ramau Devi Hemraj Verma
Charitable Trust - Ayodhya